

Free Minimal Business Card - Concept 04

A simple guide to open, customize, and export your business card template in Canva.

OPEN YOUR BUSINESS CARD TEMPLATE

Use the Canva template link below to open your copy. The template includes both the front and back card designs.

OPEN BUSINESS CARD TEMPLATE

<https://canva.link/6nf317u8tfc2tdj>

Before you start

You need a Canva account to edit the template. A free Canva account is sufficient unless you replace elements with Canva Pro content.

QUICK NOTE

This PDF is your access guide. Keep it for future reference. The Canva template button above can be linked to a copy of the design so you can edit your own version.

Open and edit in Canva

The template is designed to be easy to customize. Keep the layout clean and only change what supports your own contact information and brand.

1 Open the template

Click the business card template link on page 1. Canva will open the design in your browser or app.

2 Create your own copy

Choose "Use template" or the equivalent Canva option when prompted. This keeps the original template unchanged.

3 Replace the sample details

Update the name, job title, phone number, email, website, and any other sample information with your own.

4 Keep front and back consistent

Maintain the existing typography, spacing, alignment, and visual hierarchy across both sides of the card.

5 Check every detail

Make sure names, phone numbers, email addresses, URLs, spelling, background color and alignment are correct before exporting.

TIP

Keep only essential information on the card. If the layout feels crowded, remove optional details instead of reducing the text to an uncomfortable size.

Make it yours, then download

Customize carefully, then export a clean file that stays sharp and print-ready

EDITING CHECKLIST

- ☐ Use your real name and contact details
- ☐ Keep your job title or role concise
- ☐ Verify phone, email, and website links
- ☐ Keep front and back styles consistent
- ☐ Preserve safe margins around important text
- ☐ Proofread background color & every detail
before exporting

DOWNLOAD SETTINGS

PDF Print

Recommended for professional printing and the highest print quality.

PDF Standard

Useful for proofing, email, or sharing a smaller PDF before printing.

PNG

Best for digital previews or online sharing, not as the preferred print file.

How to download from Canva

1

Select Share, then Download

Canva interface labels may change slightly, but the download option is normally available from the Share menu.

2

Choose PDF Print

For professional printing, choose PDF Print. Turn on crop marks and bleed only if your printer specifically requests them.

3

Download and review

Open the exported file and check the card size, front and back pages, text, spacing, and edges before sending it to print.

Use it with confidence

A few final notes about usage, support, and optional HansCo resources.

LICENSE NOTE

Free for your own use!

You may edit this template to create a business card for yourself or your own brand. Please do not resell, redistribute, share the editable template link or source file, claim the design as your own, or include the template in products for sale.

Optional resources

Explore More Design Tips

Explore practical branding, typography, and design tips

[OPEN LINK](#)

Recommended HansCo Fonts

Browse fonts and typography resources

[OPEN LINK](#)

Need help?

Visit HansCo Studio for support and updates

[OPEN LINK](#)

Thank you for using HansCo Studio.

Good luck with your next connection.